

Re. Correction Expectations 15/06/2026

Dear Families,

On 22 May 2026, we wrote to you outlining our continued focus on maintaining the highest standards across Dixons Cottingley Academy. As part of this, we reiterated our expectations around uniform, learning habits, attendance, punctuality, and the importance of students taking responsibility for their actions.

A key part of our culture is ensuring that students learn from mistakes, reflect on their choices, and start each day with a fresh focus. Corrections are designed to support this process. They provide students with an opportunity to reset, reflect, and return to learning the following day without unresolved issues carrying forward.

For this reason, all corrections must be completed on the day they are issued, in line with our behaviour policy. This includes 30-minute, 60-minute and 90-minute corrections. Completing corrections on the same day ensures consistency, fairness, and prevents students from missing further learning opportunities the following day.

Corrections will only be rescheduled where medical evidence is provided that demonstrates a student is unable to attend. Family events, transport arrangements, extracurricular activities, appointments without supporting evidence, work commitments, or other commitments will not normally result in a correction being moved. Please send medical evidence to your child's Director of Curriculum phase, email addresses can be found on the website.

We would also ask families to recognise that if a student is aware they are unable to stay after school on a particular day, it is even more important that they make positive choices throughout the school day and avoid behaviours that result in a correction being issued. Students have control over their conduct, effort and learning habits, and we expect them to take responsibility for ensuring they meet the standards expected of all members of our academy community.

We understand that there may occasionally be exceptional circumstances, and where these arise, families should contact the academy as soon as possible so that we can consider the situation appropriately.

Please be aware that all missed corrections, including 30-minute corrections, will be closely monitored by academy leaders. Where students repeatedly fail to attend corrections, further sanctions and parental meetings may be required. This is not about punishment; it is about ensuring that every student develops the habits, resilience, and accountability that will help them succeed both in school and beyond.

Our standards are deliberately high because we care deeply about our students and their future success. Consistent routines, strong learning habits, and personal responsibility are essential foundations for achievement. By ensuring corrections are completed promptly and consistently, we can support students to learn from mistakes, repair any disruption to learning, and begin each new day with a fresh start.

We are grateful for the continued support of our families. By working together and maintaining clear, consistent expectations, we can ensure that Dixons Cottingley Academy remains a calm, purposeful and successful learning environment for all students.

Yours faithfully,

Mrs K Radford
Vice Principal – Culture and Inclusion
Dixons Cottingley Academy

